



NASA SEWP VI Ordering Guide

Category C – ITC/AV Mission-Based Services

Contract Number: 80TECH26D1127

Period of Performance: November 1, 2026 – October 31, 2036

How federal agencies buy mission-based services from Applied Intellect LLC on NASA SEWP VI — scope, fair opportunity, contacts, and the order process end to end.

01 NASA SEWP VI

NASA Solutions for Enterprise-Wide Procurement (SEWP) provides the latest Information Technology, Communication, and Audio-Visual (ITC/AV) solutions and services for all Federal Agencies and their approved contractors. SEWP I was created in 1993, the first Multiple-Award IDIQ Government-Wide Acquisition Contract (GWAC) in the federal acquisition space, providing only technology products for NASA and all other agencies. SEWP has continually evolved over the past 30 years, expanding its scope to meet the requests of its customers.

The SEWP vehicle represents acquisition innovation within the Federal Government. The program is self-funded through a usage fee (0.34%) and provides all Federal agencies with acquisition support - more than 50,000 orders a year.

02 Fair Opportunity and Requests for Quotes

FAR 16.505(b)(1) requires that each contract holder be given a fair opportunity to be considered for each order exceeding \$10,000 issued under a multiple-award contract. The method used to provide fair opportunity is at the discretion of the ordering Contracting Officer (CO), who documents the rationale for the placement and price of each order.

The SEWP online Quote Request Tool (QRT) is the recommended method to support fair opportunity and augment the required decision documentation. Agencies may use the QRT to issue Requests for Quote (RFQs), Market Research Requests (MRRs), and Requests for Information (RFIs), and the QRT automatically includes the Contract Holders within a selected group or based on a suggested source. Order selection documentation does not need to be submitted with the order; it is maintained by the issuing procurement office.

Applied Intellect quotes only services and items available on its SEWP VI contract, at or below the contract price, and states the validity period on every quote. Applied Intellect honors any order submitted within that period.



03 Applied Intellect LLC

Applied Intellect's Technology Services Division (TSD) delivers end-to-end IT and digital transformation solutions that help organizations modernize operations, improve cybersecurity, migrate and manage cloud environments, optimize infrastructure, automate business processes through AI, and enhance application performance. TSD combines consulting, implementation, managed services, software development, compliance, testing, service desk support, and staff augmentation to provide secure, scalable, and mission-focused technology solutions. Under SEWP VI Category C, Applied Intellect supports agency mission and program offices with cybersecurity, cloud services, application and software development, information and data analytics, IT operations and service desk support, and program management.

Applied Intellect LLC HQ Address

HEADQUARTERS

43457 Bettys Farm Drive

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Phone: 571.867.1604

Applied Intellect has supported federal agencies for more than 16 years, including the Departments of Homeland Security (DHS), Health and Human Services (HHS), Agriculture (USDA), the Interior (DOI), and Defense (DoD). We are ISO 9001:2015 certified and appraised at CMMI Maturity Level 3 for both Services (CMMI-SVC) and Development (CMMI-DEV). Applied Intellect is a Small Disadvantaged Business (SDB).

04 Contract Information

Category C – ITC/AV Mission-Based Services

Contract Number:	80TECH26D1127
Contract Type:	Multiple-Award IDIQ Government-wide Acquisition Contract (GWAC)
SEWP Fee:	Not to exceed 0.34% (Agency Administrative Handling Fee)
Period of Performance:	November 1, 2026 – October 31, 2036
Applied Intellect UEI:	SKDNFVJ9K8U3
Business Size:	SDB

NOTE: SEWP Fee is included in quoted prices and is not a separate charge.

05 What's in Scope for SEWP VI

SEWP VI contracts were awarded in three scope categories: Category A – ITC/AV Solutions; Category B – Enterprise-Wide ITC/AV Service Solutions; and Category C – Mission-Based ITC/AV Service Solutions.

Applied Intellect was awarded Category C contract: Category C - Mission Based ITC/AV Services

Category C covers mission/program level ITC/AV solutions, including innovation services, information and data analytics, application/software development, cybersecurity, cloud services, digital multimedia, IT operations/help desk/call center support, network services, database services, program management, and in-scope training. Category C orders are subject to per-order thresholds, inclusive of options: \$2M



per order in contract year 1, \$10M per order in contract year 2, and no threshold from year 3 onward.

To confirm whether a requirement is within SEWP VI scope, agencies may send an overview and/or bill of materials (BOM) to help@sewp.nasa.gov for review.

06 Ordering Process

The internal ordering process of each Agency varies. The process and accompanying forms for Purchase Requests (PR) and Delivery Orders (DO) that are issued against a SEWP contract is defined by the issuing Agency. The typical process is for an end-user to determine a requirement and generate a Purchase Request (PR).

The PR along with any necessary funding information is sent to that Agency's procurement office which results in the issuance of a DO. Any valid Federal Agency DO form, and the associated Delivery Order number may be used. The NASA SEWP Program Management Office (PMO) does not issue DOs — these must be issued through the issuing Agency's procurement office. The SEWP Program Management Office (PMO) reviews processes and tracks issued DOs and forwards them to the Contract Holder(s).

Some Agencies have special requirements for issuing IT Delivery Orders. It is the Issuing Agency's Contracting Officers' (COs/KOs) responsibility to be aware of any Agency-specific policies regarding issuing orders via an existing contract vehicle and Government-Wide Acquisition Contracts. There are no requirements under the SEWP Contracts for issuing Agencies to use other intermediary procurement offices, except as directed through their own internal policies.

If modifications are made to any order, these modifications must also route through the SEWP Program Management Office (PMO).

07 Applied Intellect Program Management Contacts

Title:	SEWP Program Manager	SEWP Deputy Program Manager
Name:	Mir Ali	Medhane Berihun
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Phone:	571-274-9035	571-318-8029

a. Post-Award Support & Order Troubleshooting

Name:	Maybelle Mandycz
Phone:	571-720-5511
Email:	maybelle.mandycz@ap-in.com

b. To Obtain a Quote from Applied Intellect:

Send an email to: nasasewp@ap-in.com

Sales contact: Contact SEWP Program Manager or Deputy Program Manager for details.



08 Service Delivery and Post-Award Support

Applied Intellect provides the following support on every SEWP VI order. Installation, acceptance, and support terms for services are defined in each order's performance requirements. For any commercial products delivered as part of an order, manufacturer warranty, extended warranty, and software support terms pass through to the Government as stated in the quote.

Order onboarding: Applied Intellect confirms receipt of each order forwarded by the SEWP PMO within 3 business days, assigns a project manager, and schedules a kickoff with the ordering agency's Contracting Officer (CO) and Contracting Officer's Representative (COR).

Technical and service support: Each order has a named project manager as the agency's primary point of contact. Issues not resolved at the project level are escalated to the SEWP Program Manager and then to Applied Intellect executive leadership.

Quality and service levels: Performance is managed against the order's requirements and any service level agreements, with regular status reporting to the COR.

Transition-out: At order completion, Applied Intellect supports an orderly transition, including knowledge transfer and return of Government data and property.

Support contact: See Post-Award Support contact above

09 How to Contact NASA SEWP Helpline

SEWP PMO Hours:	Monday through Friday, 7:30 AM ET through 6 PM ET
Customer Help Desk:	(301) 286-1478
E-Mail:	help@sewp.nasa.gov
Website:	www.sewp.nasa.gov
Orders and MODs:	sewporders@sewp.nasa.gov